

MINUTES OF MEETING OF SLEA-PADDLERS
HELD ON 17 JANUARY 2017

1. Present

- a. Steve Walker
- b. Greg Darling
- c. Miriam Holden
- d. Brian Wardell
- e. Paul Pattinson
- f. Dane Butler
- g. Adam Callaby
- h. Jon Hird

Action

2. Apologies

Steve Callaby

3. Minutes of Previous Meeting

Minutes of the Previous Meeting were not read.

4. Matters Arising

We need a Secretary.

5. Youth Committee Report

Greg was welcomed to the Committee as Chairman of the Youth Committee. Greg then talked about having approached junior members to become part of his new Committee, along with Eve. He has had some positive responses and he will update us at the next meeting.

Greg/Eve

He said that he would ask the junior committee about our summer expedition on the river Nene (or Ouse) to get some sort of feedback and we will need the response as soon as possible.

Greg

Greg said that he would have a Junior Committee Meeting in March prior to our full Committee Meeting and he would provide Brian with some articles for the Rapid Times.

Greg

6. Correspondence

The dates for the next Go Canoeing have been received, but we have yet to register for the event and Paul is going to do the registration.

Paul

We had a couple of emails re fundraising but the Committee decided

that neither of them were suitable for the Club.

Miriam has received correspondence from British Canoeing, reference a Michael J Hudson and if he approaches the Club he is banded from any activity which involves children.

7. Treasurer's Report

Steve was welcomed to his new role as Treasurer and produced his first report to the Committee.

Paul suggested that he will give Steve a list of dates for pool sessions so Steve can ensure that we are not billed for sessions we have not attended.

Paul

Steve reported that signatories for cheques can no longer be dealt with on line with Banks and he will be providing the appropriate forms to be completed by all signatories.

Steve/Dane

The Committee agreed that the new signatories will be: Steve Walker, Dane, Brian and Paul. Steve said that he would ensure the previous signatories will be removed.

Brian advised that he will let Steve have a new list of prices for club sessions.

Brian

8. Membership

The Club agreed the new Membership Form so that Brian could make it available for members. The changes are that the membership price would stay the same as 2016, email contacts for juniors will now use parents/ guardians' address; the new British Canoeing logo is to be used on the form; the form will be updated to reflect responsibilities to advise us of any known illness, medical condition or injury that the Club and/or its Coaches would need to be aware of in respect of any Club activity.

Brian

The Taster Sessions will cover up to three sessions before full membership is required.

The Committee discussed making a pack of blank forms and Emergency Contact forms available for each Club session and Steve said he could keep them with his session kit.

9. Coaching

Paul pointed out that not all certificates are up to date and he will be emailing a request to all coaches to provide copies of up to date certificates.

Paul also pointed out that Barry Mair required his First Aid Training as soon as possible. The Club agreed to cover the costs which was proposed by Paul and seconded by Jon; carried by the Committee.

Paul

The Committee agreed that a white water and safety rescue course for Dan and Matt would be an Agenda item for the next meeting.

Paul asked whether we have sufficient canoes, bearing in mind expeditions and distances paddles that the Club does. Again, this was agreed to be held over to the next Committee meeting for further consideration.

10. Child Protection / CRB update

Brian asked to do the Time to Listen course on 9 May 2017 and Dane provided the list of courses available via email.

11. O.S.M. / Website

It was reported that Barry had updated the website.

12. Equipment

Jon suggested we put kneeling thwarts on canoes where available at our Kit Check Day.

Jon suggested he will check with Boston Canoe Club if they have any of their Old Town canoes for sale.

Jon

Jon provided an up to date inventory which is available on a spreadsheet and which can now be updated easily.

The Committee agreed that scrapped items should be removed from the lists.

The Committee agreed that if items missing at the last kit check are still missing at the next kit check, then they need to be written off. New equipment should be purchased. Proposed by Jon, seconded by Brian and carried by the Committee.

Jon advised that for the next kit check he would be more specific with what was required and provide more stationery etc. Paul agreed to provide magic marker pens for security markings etc.

Jon advised that he had calculated the total value of all the Club's equipment and this figure will be made available as an Agenda item in the next Committee meeting.

Paul discussed how the Club needs throw lines and it was agreed the Club would buy x1 25m throw line and x 2 20m throw lines. Dane proposed and Paul seconded.

Jon

The Club agreed the Jon's spreadsheet should be stored on the Club website and Barry would be asked to update it.

13. Events

The 2017 Programme of Events was agreed and signed off by the Committee and Paul would make it available for Barry to upload to the Club website.

Paul

The Committee agreed that we needed to check the availability of the bunk house at Loch Awe and get an estimate of costs. Brian will email the members for an estimate of numbers so that Dane could contact the bunk house owners for availability.

Dane

Brian will also put an article in the Rapid Times regarding Loch Awe for the next edition.

Brian

14. Fund Raising

Paul asked if anyone would like to take on the role of fund raising because he has plenty to do and would be happy to hand it over.

15. Club Mark

The Committee discussed how the Club Mark is being revised and Dane is waiting for information from British Canoeing, but there is not much information.

Dane

16. Policy Review

The Committee reviewed the Code of Conduct and Junior Code of Conduct and they were signed off for the next year.

Dane

17. Any Other Business

Brian raised the point of child protection and whether the Club should have a policy with respect to single drivers (Coaches) and children.

British Canoeing suggests that “Coaches are discouraged from travelling alone in their car with juniors”.

The Committee discussed guidelines for good practice for transporting children. Dane suggested a yellow card system which all Coaches would be given, as used by Scout Leaders, which would advise of best practice in this sort of situation. This will be an Agenda item in the next Committee meeting. Adam and Greg would see if they could acquire the yellow cards from the Scouts.

Adam

Adam has asked if he could put the Club Calendar on Facebook and Paul said he would forward a copy to Adam along with the link to Rapid Times.

The meeting was then closed.

18. Date of Next Meeting

Tuesday, 7 March 2017 – 7.30pm at Dane’s house.